

**Rotary District 6460
District Advisory and Finance Committee
Par-A-Dice Hotel
East Peoria, IL
Saturday, June 24, 2017**

Meeting Minutes

Present: Steve Hopper, IPDG; Tony Williams, DG; Doug Huff, DGE; Brian Barstead, DGN; Mark Roberts, DGND; Suzanne Ellerbrock, PDG

District Officers / Committee Charis / Guests Present: Maura Donnelly, Secretary; Ryan Byers, Training

Absent: Todd Evans, PP; Norm Jones, PDG; Eric Dolbeare, PDG; Nancy Waters, PP; John Vigezzi, Membership; Allen Stare, Public Relations; Jean Jumper, New Generations; Neal Miller, Treasurer;

The meeting was called to order by DG Tony Williams at 4:01 PM.

Secretary Report – Maura Donnelly

The minutes of the DAFC meeting of April 29, 2017, submitted by Maura Donnelly, were presented.

Motion to approve subject to correction of “Central” being inserted on location, as amended: DGND Mark Roberts, Second: Ryan Byers, unanimously approved

Treasurer’s Report – Neal Miller

Financials presented to date. Motion to approve: IPDG Steve Hopper, Second: PDG Suzanne Ellerbrock, unanimously approved- A copy of Neal’s report is attached at the end of the minutes.

Discussions were held on what the district intends to do with the excess cash. One idea mentioned including giving back to the clubs as support through marketing grants to allow them to improve their websites and social presence. Committees need to be finalized on the district roles before additional projects like the marketing grants can be administered and Doug is looking for help in filling those committees.

District Committee Reports

Membership –John Vigezzi

No report, but discussion evolved about needing a committee rather than one individual just as with training. There needs to be more on the committee and we just need the right individuals with that area of passion to ask to be on the committee. Suzanne brought up that we should be utilizing the AG’s more in this area. Their job description makes them a de facto member on the membership committee, so let’s share that information to them and involve them. Another

idea for people to ask to participate on this committee was to look at clubs with net gain on members and ask those that helped the club have a gain. Doug mentioned putting a membership video on the website. Kris Rosentreter is looking to get a new club in Staunton.

Foundation – Mark Roberts

Mark reported we are down overall with giving to the foundation with no real identifiable explanation. A copy of Mark's report is attached at the end of the minutes.

Training – Ryan Byers

Ryan had very little to report given that the events were over for this Rotary year.

Public Relations – Allan Stare

No report

Youth Services – Jean Jumper

No report

Reports of Officers

District Governor Nominee – Brian Barstead

Brian reported that the dates for PETS orientation 1/20/18 & DTTS 2/17/18 were officially locked in with Scheels in Springfield, IL. He is awaiting to see how the multi-district conference goes to see if we can do again in his year as DG. He said he had visited a few clubs to give Foundation presentations and is working up a promotion for Foundation giving his year as DG.

District Governor Elect – Doug Huff

Doug reported that he is continuing to work at getting teams/committees and trying to utilize his AG's and district officers to help identify good candidates for asking. He is always looking for ideas and people. He said that have revised and hopefully finalized his club visit schedule. Doug also reported that he has a Zone Institute meeting on 7/8/17 to finalize costs for the conference and they were looking at approximately \$120 per person for the entire conference. This will be an increase, but Tony's year was a change from prior years with offering a lower amount for registration.

District Governor – Tony Williams

Tony was very happy and said it had been a good year. He enjoyed assisting the clubs like helping with them how to use their insurance. He said the G Line has been strong. He made an observation that membership is getting younger. He

said whole year went well including his selfies at the club visits and posting them to social media.

IPDG – Steve Hopper

Steve reported that Ryan Byers is in the process of completing the draft Foundation By-laws to submit to Steve. After Steve reviews and works with Ryan on suggested revisions if any, they are hoping to have a final draft for approval early Fall of 2017. Steve asked if anyone had any updates on the Macedonia bus project.

Old Business

None

New Business

None

The next DAFC meeting will be at Wyndham Springfield Centre on 9/9/17 at 2:00 pm immediately following District Conference.

Motion to approve adjournment by Ryan Byers, Second by DGND, Mark Roberts: Unanimously approved

Meeting adjourned at 4:59 pm.

District 6460 Financial Statement Review for the Period Ending May 31, 2017

1. Baseball revenue is \$119K and related expenses are \$109K. The net effect of baseball fundraising on the District operations is to overstate income by approximately \$10K.
2. Zone Institute expenses for the period are significantly over budget with gifts totaling \$12,500 to Zones 30-31 for the upcoming Institute.
3. District Conference revenue was below the budget estimate in large part due to the reduction in fees.
4. Youth Exchange Committee fee of \$6,500 was paid in June. I believe the District Treasurer and DAFC should be provided a report on Youth Exchange Committee revenues and expenses. I made the request when the check was issued but to date have not received the report. If Youth Exchange receives any additional revenue, it needs to be reported in the District accounting and recorded on the District's reports to the IRS. Additionally, the Treasurer and DAFC should ascertain the monies distributed are spent in accordance with District objectives.
5. The other expenses not yet processed are the monies due the DG, DGE and DGN for attending International Convention. Please submit those as soon as possible so all monies can be paid prior to the end of June.
6. The balance sheet of May 31 shows a continued strong position for the District. Total operating funds less the Rainy-Day Fund and Literacy Program account was \$134K. I recommend that we review in the next fiscal year how we calculate our reserve. As a general concept, I think we should set a target minimum cash position which would include monies held in certificates of deposit. We would eliminate the Rainy-Day Fund accounting entries. The bylaws would need to be changed to remove the optional \$0.50/member addition to the Rainy-Day Fund and replaced with a calculation based on a percentage of the prior fiscal year's dues revenue. Consider 60% of revenue as the minimum cash position to be maintained.

Should you have any questions, I should be in my car by 4PM and you are welcome to call me at 217-741-0450.

Neal E. Miller
Treasurer

10:35 AM

Rotary International District 6460 Balance Sheet As of May 31,2017

06/20/17 Accrual

Basis

May 31, 17

ASSETS

Current	Assets	
Checking/Savings		
BUSINESS (L)	17M -6813	25,501.11
BUSINESS (L)	17M -6821	25,601.41
BUSINESS (L)	17M -6848	25,501.11
BUSINESS (L)	182D -9123	5,200.52
BUSINESS (L)	24M -9166	5,240.98
BUSINESS (L)	ODD -9131	5,216.95
BUSINESS (L)	ODD -9158	5,156.01
First Bankers Trust Company		96,067.30
Less restricted savings		-30,013.50
Literacy Program Account		27,386.30
Total Checking/Savings		190,858.19
Other Current Assets		
Deposit for Future Conference		877.00
Restricted Savings - Rainy Day		30,013.50
Total Other Current Assets		30,890.50
Total Current Assets		221,748.69
Fixed Assets		
Accumulated Depreciation		-942.00
Equipment		2,355.00
Total Fixed Assets		1,413.00
TOTAL ASSETS		223,161.69
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Accounts Payable		828.00
Literacy Funds Liability		16,913.30
RYLA Funds Liability		1,162.80
Total Other Current Liabilities		18,904.10
Total Current Liabilities		18,904.10
Total Liabilities		18,904.10
Equity		
Retained Earnings		37,601.52
Unrestricted Net Assets		161,593.96
Net Income		5,062.11
Total Equity		204,257.59
TOTAL LIABILITIES & EQUITY		223,161.69

Rotary International District 6460 Profit &

Loss Budget vs. Actual

July 2016 through May 2017

S/2017

Accrual

	Jul '16 - May 17	Budget	SOVerBudget	%ofBudget
Ordinary Income/Expense				
Income				
Baseball Family Oay	119,057.00			
Club Dues	89,271.00	89,700.00	+429.00	99.5%
District Conference Revenue				
District Conf Registration Fees	9,410.00	15,000.00	-5,590.00	62.7%
Total District Conference Revenue	9,410.00	15,000.00	+5,590.00	62.7%
Misc	22.10			
Polio Plus Onations	630.00			
Polio Plus Shot Glasses/Pins	50.00			
RI Allocation	8,820.00	12,600.00	-3,780.00	70.0%
Total Income	227,280.10	117,300.00	109,960.10	103.7%
Gross Profit	227,260.10	117,300.00	109,960.10	193.7%
Expense				
100 - District Leadership				
Assistant Governors	9.95	4,000.00	-3,990.05	0.2%
Council of Governors	4,450.56	3,750.00	700.56	118.7%
Council on Legislation	0.00	0.00	0.00	0.0%
District Governor	5,666.96	9,500.00	-3,833.04	59.7%
District Governor Elect	730.32	1,200.00	-469.68	60.9%
District Governor Nominee	0.00	200.00	-200.00	0.0%
IPDG	125.47	200.00	-74.53	62.7%
Secretary	10.00	100.00	+90.00	10.0%
Treasurer	0.00	100.00	-100.00	0.0%
Total 100 - District Leadership	10,993.26	19,050.00	-8,056.74	57.7%
200 - Conferences and Meetings				
District Assembly				
Facilities	2,100.00	650.00	1,450.00	323.1%
Meals	1,799.82	2,750.00	+950.18	65.4%
Programming	594.86	500.00	94.86	119.0%
Travel	332.43	400.00	-67.57	83.1%
Total District Assembly	4,827.11	4,300.00	527.11	112.3%
District Conference				
Facilities	1,300.00	2,000.00	+700.00	65.0%
Meals	23,025.28	17,100.00	5,925.28	134.7%
Other	10,668.21	10,000.00	668.21	106.7%
Programming	2,309.36	2,550.00	+240.64	90.6%
Travel	579.52	2,500.00	-1,920.48	23.2%
District Conference - Other	0.00			
Total District Conference	37,882.37	34,150.00	3,732.37	110.9%
District Training Team				
Facilities	0.00	0.00	0.00	0.0%
Meals	765.74	600.00	165.74	127.6%
Programming	0.00	100.00	+100.00	0.0%
Travel	0.00	200.00	-200.00	0.0%
Total District Training Team	765.74	900.00	+134.26	85.1%
International Conference				
DGE	434.33	4,000.00	-3,565.67	10.9%
OGN	0.00	4,000.00	+4,000.00	0.0%
District Governor	0.00	2,000.00	-2,000.00	0.0%
Total International Conference	434.33	10,000.00	+9,565.67	4.3%
Midwest PETS				
Other	877.99	500.00	377.99	175.6%
Registration	14,800.00	17,600.00	-3,000.00	83.0%
Travel	3,969.90	3,500.00	489.90	113.4%
Total Midwest PETS	19,447.89	21,600.00	-2,152.11	90.0%
PETS Orientation & Pres Summit				
Facilities	0.00	0.00	0.00	0.0%
Meals	1,051.42	1,000.00	51.42	105.1%
Programming	0.00	200.00	+200.00	0.0%
Travel	0.00	250.00	-250.00	0.0%
Total PETS Orientation & Pres Summit	1,051.42	1,450.00	+398.58	72.5%
Zone Meetings/GETS &GNTS				
Registration	875.00	3,000.00	+2,125.00	29.2%
Travel	4,681.34	4,500.00	181.34	104.0%
Zone Meetings/GETS &GNTS - Other	12,500.00			
Total Zone Meetings/GETS &GNTS	18,056.34	7,500.00	10,556.34	240.8%
Total 200 - Conferences and Meetings	82,465.20	79,900.00	2,565.20	103.2%
300 - Committees				
Club Development				
Club Projects	0.00	25.00	-25.00	0.0%
Extension	0.00	25.00	+25.00	0.0%
Friendship Exchange	0.00	25.00	-25.00	0.0%
Membership	0.00	25.00	+25.00	0.0%
Vocational Service	0.00	25.00	-25.00	0.0%
Total Club Development	0.00	125.00	-125.00	0.0%
District Conference Awards	331.16	300.00	31.16	110.4%
District Foundation	300.80			
Foundation				
Development	581.32	100.00	481.32	581.3%
Matching Grants	93.09	100.00	+6.91	93.1%
Vocational Training Team	0.00	2,000.00	-2,000.00	0.0%
Total Foundation	674.41	2,200.00	+1,525.59	30.7%
Nominating	0.00	50.00	-50.00	0.0%
Public Relations	0.00	400.00	+400.00	0.0%
Scholarships	156.16	0.00	156.16	100.0%

Rotary International District 6460 Profit &

Loss Budget vs. Actual

July 2016 through May 2017

Accrual Baals

	Jul '16 -May 17	Budget	S Over Budget	% of Budget
Training				
Rotary Leadership Institute	100.00	500.00	*400.00	20.0%
Visioning Team	380.31	500.00	-139.69	72.1%
Total Training	460.31	1,000.00	-539.69	46.0%
Training Team	239.63	0.00	239.63	100.0%
Youth Services				
Interact	0.00	500.00	-500.00	0.0%
Rotaract	0.00	500.00	*500.00	0.0%
RYLA	-381.99	1,000.00	-1,381.99	-38.2%
Youth Exchange				
Central States Membership	0.00	500.00	-500.00	0.0%
Grand Rapids	779.21	1,000.00	-220.79	77.9%
Schaumburg	673.39	500.00	173.39	134.7%
Youth Exchange Committee	0.00	6,500.00	-6,500.00	0.0%
Total Youth Exchange	1,452.60	8,500.00	-7,047.40	17.1%
Youth Services - Other	6,510.65			
Total Youth Services	7,581.26	10,500.00	-2,918.74	72.2%
Total 300 • Committees	9,743.73	14,575.00	-4,831.27	66.9%
400 Admin. and Office Expense				
Bank Charges	595.14	800.00	-204.86	74.4%
Contingency	0.00	1,725.00	-1,725.00	0.0%
Depreciation	0.00	0.00	0.00	0.0%
Equipment	0.00	500.00	-500.00	0.0%
Financial Review	2,288.00	2,500.00	-212.00	91.5%
GoTo Meeting	307.80	600.00	-292.20	66.3%
Legal Fees	0.00	0.00	0.00	0.0%
Office Supplies	0.00	500.00	-500.00	0.0%
Pins, Badges and Themed Items	4,484.06	4,400.00	84.06	101.9%
Postage	147.00	500.00	-353.00	29.4%
Printing and Reproduction	425.00	500.00	-75.00	85.0%
Reserve • \$0.50/member	0.00	1,150.00	-1,150.00	0.0%
Website and Database	1,558.33	1,600.00	-41.67	97.4%
Total 400 Admin. and Office Expense	9,895.33	14,775.00	-4,879.67	67.0%
Literacy Restricted Funds				
Baseball Tickets	93,478.00			
Literacy Grant Distributions	16,000.00			
Other expenses	32.61			
Total Literacy Restricted Funds	109,510.61			
Polio Plus	545.00			
Total Expense	223,153.13	128,300.00	94,653.13	173.9%
Net Ordinary Income	4,106.97	-11,000.00	15,106.97	-37.3%
Other Income/Expense				
Other Income				
Interest Earned	955.14	1,000.00	-44.66	05.5%
Total Other Income	955.14	1,000.00	-44.86	95.5%
Net Other Income	955.14	1,000.00	*44.86	95.5%
Net Income	5,082.11	-10,080.00	15,062.11	-50.6%

DISTRICT ROTARY FOUNDATION COMMITTEE REPORT

JUNE 2017

Recap of 2015-2016 Fundraising Results

- Total Giving: \$403,645 (#3 in Zone 31)
- Endowment Fund: \$120,369
- Annual Fund: \$242,426 (\$105.08 Per Capita, first time D6460 exceeded \$100)
- PolioPlus Fund: \$36,699 + \$18,340 DDF (plus Gates Match) = \$119,229

2016-2017 Year-to-date District Fundraising Profile (interim results through June 20):

- Total Giving District-wide = \$233,501
 - **Annual Fund**
 - Annual Fund Goal = \$131,300 (sum of club goals submitted by 50% (+12%) of clubs)
 - Annual Fund Giving = \$170,334 (by 42 of 50 clubs) 129% of goal
 - Annual Fund Per-Capita: \$75
 - Banner Recognition: Per Capita
 - Jacksonville Sunrise \$306
 - Springfield \$285
 - Peoria North \$204
 - In addition: Galesburg, Jacksonville, Pittsfield, Springfield South, Springfield Sunrise ALL >\$100 per capita
 - Bushnell, Galesburg Sunrise, Pittsfield, Springfield Sunrise all at 90%+ EREY
 - **PolioPlus**
 - PolioPlus Giving = \$46,306 (Target \$22,125 by 42% (+10%) of clubs) 209% of goal
 - D6460 committed \$18,069 DDF PolioPlus Partners Pool
 - Bushnell, East Alton, Edwardsville, Galesburg, Jacksonville, Jerseyville, Macomb Centennial Morning, Manito-Forest City, Metro East Community, Midtown Springfield, Peoria, Peoria North, Rushville, Springfield, Springfield Sunrise, each > \$1,000 to PolioPlus Fund
 - **Endowment Fund**
 - Endowment Fund: \$3,611
- 35 total Paul Harris Society (goal of 50)
- 70 (+8) total Rotary Direct participants (Goal of 75)
- 4 new Major Donors to date
- 2 new Major Gifts
- 213 Paul Harris Fellows to date

Current Active / Open Grant Commitments:

- District Grant DG1735732 \$49,765
 - Funded 19 Club grants totaling \$36,542
 - Funded 7 scholarships totaling \$21,000
- Plus, various Global Grant DDF Commitments payable in 2016-2017