

**Rotary District 6460
District Advisory and Finance Committee
November 1, 2019**

Present: Mark Roberts (DG), Maura Donnelly (DGE), Ryan Byers (DGN), Brian Barstead (iPDG), Rod Buffington (PDG), Suzanne Ellerbrock (PDG), Steve Hopper (PDG), Dave Knieriem (PDG), Matt Machala (AG/PP), Allen Stare (District Trainer)

I. Call to Order: District Governor Mark Roberts called the meeting to order at 9:30 a.m.

II. Secretary's Report (Roberts)

- A. Minutes of the June 26, 2019 meeting of the DAFC were unanimously approved on the motion of Steve Hopper, seconded by Brian Barstead.
- B. A prior vote of the DAFC, conducted via email, to allocate \$15,000 of the District's reserve monies as "bridge" funding for our Vocational Training Team, was unanimously ratified on the motion of Steve Hopper, seconded by Matt Machala.

III. Treasurer's Report (Neal Miller via Roberts)

- A. District Treasurer Neal Miller was not in attendance but provided a written financial report. Generally, the District finances are in good order. In particular, discussion was had regarding the finances of the Youth Exchange program.
- B. Treasurer Miller recommended that the District change its platform for processing credit card payments to PayPal, which will result in a reduction in processing fees. The change in platforms was unanimously approved on the motion of Suzanne Ellerbrock, seconded by Dave Knieriem.

IV. District Committee Reports

- A. Membership (Doug Huff via Roberts): Generally, membership numbers for the District are slightly up, though this is typical given the time of the Rotary year. One club has completed the membership facilitation program and at least two others are in the process of scheduling a session.
- B. Foundation (Dan O' Brien via Roberts): Discussion primarily focused on the Club Grant program. Distribution of funds has been delayed due to an overdue report on a Global Grant, but this has now been resolved and funds should be received shortly. It was also noted that the Club Grant application for the Rotary Club of Pike County was misplaced and that it was too late to obtain additional monies from the Rotary Foundation to fund their project. In light of this, it was proposed that the District pay \$3,000 out of its reserve funds to the Rotary Club of Pike County to fund their grant project. This expenditure was unanimously approved on the motion of Brian Barstead, seconded by Maura Donnelly.
- C. Training (Stare): It was generally reported that things are moving well towards the spring training season. The development of a District Training committee was raised, with the possible integration of the Rotary Leadership Institute.

- D. Youth Service (Barb Malany via Roberts): It was noted that one of the District's outbound exchange students will be returning home for personal reasons.
- E. Public Image (Trent West via Roberts): Of the \$10,000 that has been budgeted this year for club public image grants, \$5,900 has been allocated to clubs. Those who have been reviewing the grant applications reported that they were pleased with the results and that clubs have come up with a variety of means to promote themselves.
- F. Multi-Year Planning (Barstead & Byers): Brian and Ryan are periodically reviewing the plan. Progress has been made on most of the goals, including satellite club development and additional leadership development, such as RLI and the Zone's Emerging Leaders seminar.

V. Reports of Officers

- A. DGN Ryan Byers: Ryan is learning and planning leading up to his year.
- B. DGE Maura Donnelly: Maura reported on a potential change to the District Governor's allocation from Rotary International. Potential execution of related paperwork was tabled for later discussion.
- C. DG Mark Roberts: Mark reported that he has completed 31 of his 49 club visits and that the remainder of the visits will be completed by February. He is enjoying his travels throughout the District.
- D. iPDG Brian Barstead: Brian is in the process of circling back to clubs who earned awards during the 2018-2019 Rotary year and presenting them at club meetings. Brian was commended for doing this, and it is a practice that Mark will likely continue.

VI. Old Business: None.

VII. New Business:

- A. Change of Registered Agent: On motion of Maura Donnelly, seconded by Suzanne Ellerbrock, a resolution changing the District's registered agent with the State of Illinois from Bill Smith to Neal Miller was approved.
- B. Update on Literacy Activities: Literacy committee representatives Suzanne Ellerbrock and Rod Buffington updated the group on the activities of the committee. 2,104 baseball tickets were sold this year, with only 12 going unused. The District received \$33,000 to distribute to grant projects. General discussion was had regarding the criteria used for evaluating grant applications.
- C. Amendment of District Bylaws: Draft revisions to the District bylaws were circulated and discussed by Ryan Byers. Comments on the proposed revisions or additional proposals for revision should be sent to Ryan.
- D. Search for District Secretary and Treasurer: The need to fill these two positions was discussed, as were the names of several potential candidates.

E. Administrative Assistant for District: DG Mark Roberts and DGE Maura Donnelly introduced the concept of hiring a part-time administrative assistant for District 6460. The concept was generally well-received but no formal action was taken.

VIII. Adjournment: The meeting was adjourned at 11 a.m. on the motion of Suzanne Ellerbrock, seconded by Brian Barstead.

Respectfully submitted,

/s/ Ryan D. Byers
DGN Ryan D. Byers, Secretary *Pro Tempore*